



Policy: 4302
Procedure: 4302.01
Chapter: Community Corrections
Rule: Prohibited Possessor Standards

Effective: 11/03/05
Replaces: 4302.01
Dated: 11/29/99

Purpose:

All juveniles committed to the Arizona Department of Juvenile Corrections (ADJC) are prohibited possessors of firearms and deadly weapons per Arizona Revised Statute (ARS) §§ 13-3101 and 13-3102. ADJC shall provide information to juveniles and families on ARS §§ 13-3101, 13-3102, 13-3111, and 13-3113 and ADJC conditional liberty expectations regarding firearms.

II. Rules:

1. The **JUVENILE OMBUDS** shall provide all juveniles committed to ADJC information on ARS §§ 13-3101, 13-3102, 13-3111, 13-3113, and conditional liberty conditions and expectations during the orientation phase of the juvenile's secure care stay.
2. The **FAMILY SERVICES COORDINATOR** shall provide information regarding firearms to the family during the Family Services Orientation. The Parole Officer shall communicate regularly with the juvenile and the juvenile's family.
3. The **PAROLE OFFICER, FAMILY SERVICES COORDINATOR, or DESIGNATED PSYCHOLOGICAL ASSOCIATE** shall provide information to families during the initial home visit. Information shall include:
 - a. ARS §§ 13-1301, 13-3102, 13-3111, and 13-3113;
 - b. ADJC conditional liberty conditions and expectations;
 - c. Gun safety.
4. The **PAROLE OFFICER or FAMILY SERVICES COORDINATOR** shall obtain information from the family during the initial home visit regarding any firearms in the home. The **PAROLE OFFICER or FAMILY SERVICES COORDINATOR** shall:
 - a. Document this information and any type of attitude displayed by the parent/guardian in regards to the restriction of the juvenile's access to firearms in the home in the Family Domain of the Criminogenic and Protective Factors Assessment (CAPFA) and in the juvenile case notes;
 - b. Give the parent/guardian a copy of the statutes listed above (Form 4302.01B), review them and ask the parent/guardian to sign the Form 4302.01A Prohibited Possessor Parent Acknowledgement;
 - c. Attempt to obtain a commitment from the parent/guardian to restrict the juvenile's access to firearms in the home.
5. Prior to a juvenile's release from a secure facility, the **PAROLE OFFICER** shall review the juvenile's Case Plan and conditional liberty expectations, which includes firearms and weapons expectations with the juvenile and family.
6. The **PAROLE OFFICER** shall encourage open communication and shall ask the family to report any new weapons in the home. The **PAROLE OFFICER** shall document any new firearms information and/or plans of restricting accessibility of the weapon in the juvenile's case notes and progress reports.
7. **ADJC** considers juveniles who possess firearms in the community as a high risk of danger to the community and themselves. The **PAROLE OFFICER** shall refer the juvenile to the appropriate

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law enforcement agency and for the appropriate disciplinary action, up to and including the revocation of the juvenile's conditional liberty via a Due Process Hearing.

8. If the juvenile is not currently detained, the juvenile's **PAROLE OFFICER** shall:
- Issue a warrant for the apprehension of the juvenile;
 - Aid in the apprehension of the juvenile with the assistance of the ADJC Warrant Unit and/or local Police Agency.

Effective Date:	Approved by Process Owner:	Review Date:	Reviewed By:
11/09/05	Oly Cowles		